

SPEAKER'S *Questionnaire*

Please fill out the questionnaire, and send it by email to: julie@julieblouin.com

► WHO YOU ARE

FIRST NAME:

LAST NAME:

PHONE NUMBER:

EMAIL ADDRESS:

MAILING ADDRESS:

What is the name, date and time of the event?

Where will the event be held (city, state/province, country), or is it an online event?

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► THE EVENT

What is the event's main topic or theme?

Who is the target audience for the event? How many attendees are expected to attend?

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► THE KEYNOTE

What is the desired date, time, and length of the keynote speech? Are there any specific audio-visual equipment the speaker will need for their presentation?

What is the budget for the keynote speaker's fee?

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► THE KEYNOTE

Are there any other expenses the keynote speaker should be aware of?

Will the speaker be required to participate in any additional activities, such as meet-and-greet, book signing, or any other events or functions during their stay?

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► FINAL THOUGHTS

Is there any other relevant information that the keynote speaker should be aware of?